



Wholly Handy Jason

- Are you preparing to sell/buy a home and the home needs a few things fixed but you just don't have the time to do it yourself?
- Do you find that you aren't able to keep up with common home maintenance tasks?
- Would you like the peace of mind of having a reliable, honest handy person to look at your home and take care of odds and ends while keeping an eye out for potentially serious future issues?

Wholly Organized! will put together a customized plan to meet your needs from single visits to fix specific issues to quarterly or monthly "check up" visits.

Typical Task Examples

- General light household repairs
- "Honey-do" list items
- Change furnace filter, light bulbs, batteries for smoke and carbon monoxide detectors
- Check under sinks for leaks
- Hang pictures and artwork
- Inspect/clean dryer vent
- Flip mattresses
- Repair/replace mailbox
- Move heavy items
- Inspect downspouts to assure water is properly draining away from home
- Install shelving
- Assemble furniture
- Install wall mount for flat screen TV
- Install curtain rods and window blinds
- Set up electronics
- Clean moderate height light fixtures and ceiling fans
- Install closet organizers
- Deep cleaning of specific rooms or garage
- Deep cleaning of appliances such as oven or refrigerator
- Basic yard work such as trimming bushes or spreading small amounts of mulch
- Gate or fence repair
- Install grab bars
- Assess for presence of pests
- Light power washing
- Clean moderate height windows
- Tighten doorknobs, handles, drawer pulls, etc.
- Flush hot water heater
- Quick car inspection (check tire air pressure, oil level, wiper fluid)





Typical Monthly Check Up visit program (approx. 1 hour per visit)

- **Every visit** - visually inspect under sinks and basement for leaks, change light bulbs/batteries as needed, assess for safety hazards (trip hazards, need for handles or grab bars)
- **January** - inspect/change furnace filter, flip mattress, return holiday decorations to basement/attic
- **February** - inspect/clean dryer vent, clean light fixtures
- **March** - review outside downspouts to assure proper drainage, clean up yard debris
- **April** - inspect/change furnace filter, turn on outside faucets and attach garden hoses, trim bushes as needed
- **May** - inspect/clean dryer vent, clean refrigerator including coils
- **June** - clean moderate height windows, quick car inspection (tire air pressure, oil level, wiper fluid)
- **July** - inspect/change furnace filter, assess for pests, flip mattress
- **August** - inspect/clean dryer vent, vacuum heater and cold air return vents
- **September** - clean oven, sweep out garage
- **October** - inspect/change furnace filter, tighten handles, knobs, handrails, inspect downspouts for proper drainage
- **November** - inspect/clean dryer vent, retrieve holiday decorations from basement/attic
- **December** - flush hot water heater, inspect bathroom/kitchen caulking and tile grout, assist with holiday decorations

Typical Quarterly Check Up Program (approximately 2 hours per visit)

- **Every visit** - check furnace filter, visually inspect under sinks and basement for leaks, change light bulbs/batteries as needed, assess for safety hazards (trip hazards, need for handles or grab bars)
- **Spring** - check downspout drainage, clean up yard debris, trim bushes, repair/replace damaged window screens
- **Summer** - assess for presence of pests, clean out basement window wells, wash moderate height windows, inspect and clean dryer vent, sweep out garage, flip mattress
- **Fall** - flush hot water heater, shut off outdoor faucets and drain garden hoses, clean refrigerator – including coils, vacuum heater and cold air return vents
- **Winter** - flip mattress, retrieve holiday decorations from basement or attic, clean oven, clean light fixtures, tighten handles, knobs, handrails



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